

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>ARIX COMMERCIAL</b> Address: Unit 33 Sisval Bldg., 7487 M. Santillan ST., Brgy. Pio del Pilar, Makati City  TIN: 228-346-558-000 Account No.: _____ Branch: _____ Telephone: 8817 7931, 8817 9490 Email: <u>arix_commercial@yahoo.com</u>	P.O. # <b>025-04-065</b> Date: April 30, 2025  Mode of Procurement: Small Value Procurement
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b> Date of Delivery: _____	Delivery Term: within 30 days upon receipt of P.O. Payment Term: CASH
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Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	<b>Procurement of:</b> <b>SELF-INKING DATE STAMP</b> Size: 3.5mm x 2.4mm (L x W) Date Format: SEP 03 2025 (Month, Day, Year)	2	Php 400.00	Php 800.00
2	piece	<b>SELF-INKING RECEIVING STAMP WITH AUTOMATIC DATER</b> Size: 2.75 x 1.9 in (L x W) Date Format: SEP 03 2025 (Month, Day, Year) Stamp Impression: Receiving: "RECEIVED" Date: Automatic date impression with each stamp Inscription (Top): "OFFICE OF THE SOLICITOR GENERAL" (Bottom): "HUMAN RESOURCE MANAGEMENT DIVISION" Signature Line: "By: _____"	1	1,400.00	1,400.00
3	piece	<b>SELF-INKING RECEIVING STAMP WITH AUTOMATIC DATER</b> Size: 2.75 x 1.9 in (L x W) Date Format: SEP 03 2025 (Month, Day, Year) Stamp Impression: Receiving: "RECEIVED" Date: Automatic date impression with each stamp Inscription (Top): "OFFICE OF THE SOLICITOR GENERAL" (Bottom): "HUMAN RESOURCE MANAGEMENT AND ADMINISTRATIVE SERVICE" Signature Line: "By: _____"	1	1,400.00	1,400.00
4	piece	<b>DRY SEAL with OSG Logo</b> Machine Engraved  <i>The following documents shall be deemed to form and construed as part of this contract:</i> > RFQ > Quotation > Approved Layout > Other documents that may be required by law	2	2,600.00	5,200.00
<b>Total Amount in Words: Eight Thousand Eight Hundred Pesos Only</b>					<b>Php 8,800.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforms to:  <b>EDDIE LIM</b> (Signature over printed name) <b>MAY 02, 2025</b> (Date)	Very truly yours,   <b>JESSICA L. CASTRO</b> CAO, Administrative Division   <b>EDITHA R. BUENDIA</b> Director IV, HRMAS
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Funds Available:	ALOBS: <u>PCF</u>	
	Amount: _____	
<b>ARIEL J. UBINA</b> Chief Accountant		